



Monthly PTO General Meeting Minutes
December 11, 2024 @ 6:30pm-7:30pm

Meeting Call to Order 6:33 pm (Ashlie, Guiselle)

6:30-6:35 pm

- Welcome & Introductions (Guiselle, President)
- Vote to [PTO November 2024 General Meeting Minutes](#)

6:35-7:02 pm: Principal's Updates

- Last week's shelter-in-place was challenging because the severity of the situation wasn't clear immediately. An earlier communication from SJPd in the future has been requested
- Mr PA's Secretary will be sending out the updates
- Why did it take so long to update the parents - there was not clarity of the threat to the students
- It should have gotten out sooner and will be taken care of the next time
- The message should have been more clear - students are safe, parents should not come to school, incident is not inside the school
- A new section added to the school website about Emergency Procedures (the section is in progress)
- Recommendation to share this information with the new students during student orientation
- Auction item pick up can be done at the drop off gate on Snell or Driveways in the parking lot or Bus stop
- Pick up location would be set up before 9 am on Saturday 12/14
- Incoming freshmen orientation will be decided in January - middle schools will be visited in the 2nd week of January
- EUSHD can answer the questions about PSAT (As of now, students can register on their own and take the test at an independent venue)
- Number of students registering for SAT is going down as college admissions do not require SAT
- EUSHD needs to be reached out to change the SAT & PSAT test offerings based on
- Email about All clear was not received by all the parents
- Emergency pick up location is not decided way ahead of time to maintain the security of the students
- Substitute teachers were not prepared to handle the situation - emergency protocols information will be added in the sub packet
- Taking phones away from students during an emergency is not

needed and will be addressed

- The new building is *almost* ready - goal to move it after February. Physics, Science will be moving in the new classrooms
- The color code of the severity of the situation will be updated on the Emergency Procedures page
Code Blue = Shelter in place (eg: police activity near school, chemical spillage near school site)
Code Red = Shooter on campus

7:30-7:07 pm: Treasurer's Update (Lynda)

- Finance Updates
 - LPC fundraising deposited: \$1,760 (budget was 5k)
 - Teacher grants: \$4,175.75
 - Tools for teacher: \$658.1
 - Mention/Thank corporate donors for Giving Drive
- Budget to Actual Report; *Statement of Activity

7: 07 -7:13 pm: President's Update (Guiselle)

- Annual Online Auction
 - Thank you cards to be sent for all the donations
 - All donors will be acknowledged on social media after the end of the auction
 - Currently promised \$2,222
 - Pick up on Saturday, 9/14 between 9 am to 12 pm. If cannot make it during that time slot, contact for pick up appointment

7:14-7:20 pm: Vice President's Update (Ashlie)

- Teacher Grants Funding STHS
 - Budget was 4500, actual was 4175
 - 2nd semester budget is 4500
 - Email sent on January 6th, deadline to submit January 17th
 - Looking for volunteers for the second round of teacher grants
- Jr/Sr writing prompts for scholarships
 - Students will get the forms towards the end of January
 - Essay deadline will be end of March
 - 2 Junior winners, 2 Senior winners
 - Looking for volunteers to join the selection committee. 4-6 hours commitment required
 - The scholarships will be presented on Honor's night

7:20-7:30 pm Open Forum

- STABC Crab Feed (Lisa Limoges-Dorr)
 - Fundraiser for STABC
 - Looking for parents to volunteer
 - Tickets for crab feast. Ticket will be \$85, \$6 for beer/wine, \$1 for water, \$1 for raffle tickets
 - Raffle tickets.
 - One hour long meeting per month
 - Terrace at Willow Glen on Saturday March 8th 2025
 - Funds raised distributed among all the sports teams
 - Athletes are servers at the event
 - Email will be sent to coaches to spread the word
 - Limited to 225 seats
 - Auction items will be big ticket items (can be sports related or any other theme)

- Questions/Comments/Committees
 - Athletic clearance date for the spring season - February 3rd
 - Doctors or Urgent Care can provide the filled form
 - Clearance is valid for the school

Meeting Adjourned 7:31 pm (Ashlie, Lisa)